Hello Vassar Residents,

You can list items for sale (or for free) – furniture, baby accessories, and household items. Very similar to other online market place options.

Once you Submit your ad, the web administrator will approve the listing within 2 days of your request. You will see an email from WORD PRESS (our web administrator) acknowledging that you are posting an ad.

The ad will automatically be removed after 30 days.

**Instructions:**

1. Completing Account info is optional.
2. Required fields with an \* must be filled in!
3. **Contact** box is your name.
4. **TITLE** box is where you list the name of your item.
5. **DESCRIPTION** box for details about the item.
6. **LOCATION** box is your unit #.
7. **GALLERY** box to upload pictures of the item.
8. Press **PREVIEW** to see your listing, then press **PUBLISH LISTING** to submit.